**2018 – 2019**

**2019 – Till Date**

**SUMMARY**

I am an outgoing and friendly hospitality enthusiast with a keen eye for details and the ability to make any guest feel completely at ease.

I am guest-oriented with a background in hospitality. I am enthusiastic about delivering top-class services to guest while enforcing the hotel brand and increase customer loyalty.

**WORK EXPERIENCE**

**RELAAX HOTELS**

Front Desk Intern

**Duties**

* Greet and welcome guests and customers.
* Register guest, provide prompt and courteous service.
* Respond to guest request and handle guest issues.
* Investigate and report issues to management.

**KINDLE HOTELS**

Front Desk Officer (Industrial Training)

**Duties**

* Make sure the front desk is tidy and clean.
* Great and welcome guest and welcome guests.
* Answering questions and complaints from guests and customers.
* Answer all incoming calls and direct everyone to drop a message.
* Keep updated profiles and files.

**Gary**

**OLUSEGUN**

Hotel / Hospitality Enthusiast

**SKILLS**

* Good communication skills.
* Interpersonal skills.
* Problem Solving.
* Motivation skills.

**EDUCATION**

**University of Lagos**

*Hotel Management 2014 – 2018*

*BSc. (Hons.)*

**St. Mary’s High School**

*Secondary School Certificate*

**CONTACT**

P: 08023456789

E: [info@myjobmag.com](mailto:info@myjobmag.com)

A: 3, Ikeja road, Lagos.